



LAKE STEVENS SCHOOL DISTRICT INTRANET

The purpose of the LSSD Intranet is to be a confidential (outside of the public eye) resource for all LSSD staff members. It complements the other forms of Internet based communication including district and school websites, email, and the LSSD newsgroups. The Intranet, when properly used, can be an extremely powerful tool for all staff to utilize. It should be noted that like newsgroups, is only available in-district. The following is a list of items that are currently available on the Intranet:

- Student Assessment forms and documents
- Secretary Forms (i.e. Employee Reimbursement form, Travel Expense Voucher, etc.)
- Photos of Staff Members
- School Improvement Planning Documents
- **Helpdesk Request Form**
- **Helpdesk Frequently Asked Questions**
- Assistive Technology Information (meeting notes, forms, etc.)
- Special Education Forms
- Transitional Bilingual Information
- LSSD information regarding the Section 504 part of the Rehabilitation Act of 1973
- Child Study Team Forms
- Box Lunch Ordering and information from the Food Services Department
- Maintenance Work Request Form

Additional internal staff information will be posted as it becomes available.

Access to the Intranet is controlled via username and password. If you do not currently have access, please contact the helpdesk.