

LAKE STEVENS HIGH SCHOOL - Absent with Prior Permission Form

Attendance Office
2908 113TH Avenue NE
Lake Stevens, WA 98258
425-335-1570

Students are allowed to be "Absent with Prior Permission". Although permitted, it is not encouraged. We want students to be absent from school on school district designated days and avoid being absent during regularly scheduled school days. Parents should initiate a request for their student to be absent 3 days prior to departure by following the below process.

1. Please read. Why is attending school every day important?

"A missed school day is a lost opportunity for students to learn". There is a direct correlation between good attendance and an honest and successful academic performance leading to a student being college and career ready upon graduation. Regular school attendance exposes a student to necessary learning, engaging extra-curricular opportunities, and a social environment. It is the responsibility of a school to provide an educational program, a parent to assist their student in establishing and maintaining a successful attendance pattern, and a student to take advantage of this great opportunity to prepare for life after high school.

Under the Compulsory Attendance Law of the State of Washington (RCW 28A-225-010), students are required to attend school. In accordance with this, the following procedures are adopted to ensure regular attendance. It is the district's desire to instill a sense of responsibility in each student that will carry over into the world of work. (For additional information please refer to LSSD Board Policy No. 5040 School Attendance).

2. School Administrators reserve the right to not approve Absence with Prior Permission. Previous attendance patterns will be considered. Absence with Prior Permission not approved by an administrator will be marked as unexcused and students will not be allowed to make up missing work.

3. Statement by Parent.

I request that _____ be permitted to be absent from school because _____

3. Teacher Acknowledgement

SUBJECT	Teacher Signature
Period 1 _____	_____
Period 2 _____	_____
Period 3 _____	_____
Period 4 _____	_____
Period 5 _____	_____
Period 6 _____	_____

5. Return this completed form to the Attendance Office.

Attendance staff receiving form _____ Date

4. Administrator Acknowledgement

Administrator Signature and notes _____ Date

