

Lake Stevens School District  
Textbooks Surplus Form

**Lake Stevens School District - Textbook Surplus Form**

<b>School:</b>	<b>Contact:</b>			<b>Date:</b>	
Book Title	Qty	Copyright Date	Publisher	ISBN Number	Condition
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
		Fill out for textbooks to be surplus. The condition field is important to help us determine if we should surplus these texts			
<b>1. Form to Anna/ ESC</b>		or dispose of them. Once you have filled out the form the form and move request to Anna			
<b>2. Moving request to Anna</b>		<b>Also, attach a copy of this form to the boxes of books.</b>			