

**Washington State University  
Center for Civic Engagement (CCE)  
Affiliation Agreement for Community Organizations**

Organization Name: Lake Stevens School District  
Address: 12309 22<sup>nd</sup> St NEe Lake Stevens WA 98258

**ORGANIZATION AGREES:**

1. To provide CCE with accurate and comprehensive descriptions of civic engagement opportunities for students.
2. To explicitly state risks related to a particular activity so that students can knowledgeably agree to participate.
3. To screen student applicants for suitability to a particular position or project, including students who may be referred by the WSU Office of Student Conduct.
4. To be solely responsible for conducting any background checks necessary for student participants.
5. To provide students with orientation and training specific to the organizational purpose, policies, and activity in which they will be engaged.
6. To provide supervision, mentoring, and support for students to achieve academic and personal learning objectives while meeting community needs.
7. To not require students to subscribe to, or promote, a certain faith or political position.
8. To not expose students to any unusual hazards.
9. To maintain communication with the CCE re: student performance, project status, agency needs.
10. To verify student participation in the CCE on-line database.
11. To maintain adequate general liability coverage for its employees, officers, and agents in the performance of this Agreement.

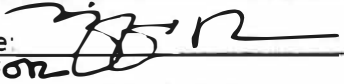
**WSU CENTER FOR CIVIC ENGAGEMENT AGREES:**

1. To make civic engagement opportunities available to students who are currently enrolled at WSU.
2. To act as a liaison between Organization and WSU students.
3. To maintain records of WSU students and community Organization participation in CCE activities.
4. To provide WSU students and Organizations with opportunities to evaluate their experiences.


**IT IS MUTUALLY AGREED THAT:**

1. There will be no payment of charges or fees between WSU and Organization.
2. The parties will follow all applicable laws, regulations. Consistent with state and federal laws, they shall not discriminate on the basis of race, sex, sexual orientation, gender identity/expression, religion, age, color, creed, national or ethnic origin, marital status, status as a veteran, physical, mental or sensory disability, and/or genetic information.
3. WSU and Organization will be each responsible for the acts or omissions of its own employees, officers, or agents in the performance of this Agreement; neither party will be considered the agent of the other; and neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party person, firm, or corporation not a party to this Agreement.
4. WSU does not assume any liability for the student under any law relating to Worker's Compensation on account of this Agreement, but Organization may choose to cover the student as a volunteer.
5. Unless otherwise agreed, the student will not be entitled to any monetary compensation or other remuneration from Organization for services performed at Organization.

**FOR WASHINGTON STATE UNIVERSITY:**

Signature:   
Printed Name: Melanie Brown  
Title: Director, WSU Center for Civic Engagement  
Date: 11/27/18

**FOR ORGANIZATION:**

Signature:   
Printed Name: Teresa Main  
Title: Assistant Superintendent  
Date: 11-19-18  
(Optional) End Date\*: \_\_\_\_\_

\*This agreement will be effective for two years from the signature date unless otherwise indicated here.