

Today's Date: _____

Proposed Course Title: _____

What is the expected outcome of objective for the student?

(For example, at the end of the course the student will a complete a stained glass project, or be able to knit a scarf.)

Proposed Session: Fall (Sept.-Dec.) Winter (Jan.-Mar.) Spring (Apr.-Jun.) Summer (Jun.-Aug.)

Who is the target audience for this class? (Adults, teens, seniors, youth, etc.)	<hr/> <hr/>				
What category does your class fit? (circle all that apply)	<u>Youth/Teens</u> Fun/Hobby/Arts & Craft Active Music/Dance Health & Safety Good to Know	<u>Adult</u> Arts & Crafts Music Sewing Cooking Dance	<u>Lifestyle</u> Home Decorating Organization Garden Travel Health & Beauty	<u>Business</u> Real Estate Budget Finance Careers Computers/Technology	
Class Hours: (proposed)	Number of Weeks _____	Hours per Week _____	Meeting Times _____	Day(s) of the Week _____	Total Hours _____
Course Description: This will appear in the Community Ed publication. We do reserve the right to edit descriptions of the purpose of presentation and promoting.	<hr/> <hr/> <hr/>				
If your class will last longer than one session, please describe the progression of what will be covered.	<hr/> <hr/> <hr/>				
Media Services: (projector, screen, wifi, etc.) We do not provide computers, tablets, etc.					
Room Requirements/Needs:					
Proposed Class Fee:					
Material Fee: Please describe. While being mindful of keeping the fee as low as possible. (payable to the instructor)					

Please return completed proposal to: LSSD Community Ed, 12309 22nd St. NE, Lake Stevens, WA 98258

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Community Education cannot guarantee that they will be able to offer all classes suggested. Thank you for your proposal.