

## LAKE STEVENS SCHOOL DISTRICT POSTAGE REIMBURSEMENT

SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_  
 CUSTODIAN \_\_\_\_\_

DATE	ITEM <i>(attach original receipts)</i>	AMOUNT
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		\$
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		\$
		\$
		\$
<b>Total Receipts</b>		
<b>Add: Cash on Hand</b>		\$
<b>Total Authorized</b>		

Prepared by: \_\_\_\_\_

Principal's approval: \_\_\_\_\_

<i>For Accounting Use Only</i>	
Account Code	Amount