February 7th, 2014

Dear Parent/Guardian,

You are receiving this letter because your child has failed one or more 9th grade 1st semester class(es). To graduate from Lake Stevens High School, among other things, students must earn a sufficient number of credits. By failing this/these class(es) your child may be in jeopardy of not graduating on time.

One option for making up the loss of credit is to sign up for our Credit Retrieval Program. While the high school offers the same opportunity, it is definitely more advantageous to complete this program here at Cavelero.

Credit Retrieval will begin February 24 and 25, 2014 and will run from 2:00-3:00PM and will continue up to 8 weeks. Lost credit in core classes will require a minimum two days a week commitment. Only students who failed a class with at least a 40% or received “NC “will be admitted to the program. The length of time required to retrieve their credit will depend on the percentage earned last semester. Students must attend Credit Retrieval days assigned to them in order to earn credit.

If you are interested in having your child work in the Credit Retrieval Program to earn lost credits, please complete the form attached to this letter. Have your child bring it to his/her counselor as soon as possible, as sign up will be on a first come/first served basis. Any questions may be directed to your child’s counselor or an administrator.

Thank you for taking an active role in your child’s education and being proactive in helping to recover lost credits.

Sincerely,

Counselors:

Dale Mabren (A-Gr) Cavelero Counseling Center
Guin Reeves (Gu-N) 425-335-1630
Emily Thomas (O-Z)