

POLICY NO. 3210
Adopted: 3-27-96

EMERGENCIES

POLICY:

In the event of an accident or other emergency, the bus driver shall follow the emergency procedures in accordance with the School Bus Driver Handbook (SPI). A copy of the emergency procedures shall be located in each bus. To ensure the success of such emergency procedures, each bus driver shall conduct an emergency evacuation drill within the first six (6) weeks of each school semester. The District shall conduct such other drills and procedures as may be necessary.

Legal References:

WAC 392-145-040 Emergency exit procedures

EMERGENCIES

PROCEDURES:

The Transportation Supervisor shall review the contents of the School Bus Driver's Handbook with each driver prior to the beginning of each school year. Each driver, in turn, is expected to follow the procedures as outlined in the handbook.

In the event of an accident, the driver shall make contact with the Transportation Supervisor who shall:

- A. determine the nature of the accident;
- B. contact emergency services if there is reason to believe that there are injuries which require immediate attention;
- C. contact the State Patrol regarding the accident;
- D. advise the Superintendent of Schools;
- E. investigate the accident and gather the names of all students and witnesses;
- F. dispatch another bus to transport the students to their destination; and
- G. contact the parent(s) or guardian(s) of any students who are injured.

To facilitate the responsibilities assigned to the Transportation Department, the Transportation Supervisor, in cooperation with the building principals, will compile a list of students, including addresses and telephone numbers, that are authorized to ride each bus route.