

POLICY NO. 4700
Adopted: 7-13-94

STAFF RECOGNITION

POLICY:

The Board appreciates the effort made by its members, staff, students, and citizens in achieving the District's goals and objectives. The Board intends to recognize any such outstanding accomplishments on behalf of the District. The Board may recognize staff for exemplary service, special achievements, or outstanding contributions. The Superintendent shall also make provision to recognize publicly and commend staff for special honors or office earned in connection with or related to their work.

Legal Reference:

RCW 28A.625.150 Commendable Employee Service
Recognition Award Program

STAFF RECOGNITION

PROCEDURES:

1. All district-sponsored and funded awards are facilitated through the Community Services Department.
2. The process will be reviewed for costs and legality through the Business Services Department.
3. All catering for district-sponsored and funded activities must be preapproved through the Food Services Department using the "Light Refreshment and Catering Form."