

POLICY NO. 5020.5
Adopted: 10-11-78
Revised: 6-27-90
Revised: 1-10-96
Revised: 8-11-04
Revised: 2-22-12
Revised: 3-14-12

RELEASE OF RESIDENT STUDENTS

POLICY:

A student who resides within the boundaries of the Lake Stevens School District shall be released to attend school in another district that agrees to accept the student if:

- A. A financial, educational, safety, or health condition affecting the student would be reasonably improved as a result of the transfer;
- B. Attendance at the school in the nonresident district is more accessible to the parent's place of work or to the location of child care; or
- C. There is some other special hardship or detrimental condition affecting the student or the student's immediate family which would be alleviated as a result of the transfer. Special hardship or detrimental condition includes, but is not limited, to the following:
 1. A student who becomes a resident of the district in mid-year may apply for a release to complete the current school year only in his or her former district of residence if transferring mid-year would create a special hardship or detrimental condition.
 2. A student who was enrolled the previous school year in a nonresident district who is scheduled to complete in the same nonresident district during the next school year the highest grade offered in the resident district.
- D. The student is a child of a full-time certificated or classified school district employee.

In all cases that the District approves the release of a resident student, the student or the student's parent(s) shall be solely responsible for transportation.

Legal References:

- RCW 28A.225.220 Adults, children from other district, agreements for attending school—Tuition
- RCW 28A.225.230 Appeal from certain decisions to deny student's request to attend nonresident district—Procedure
- RCW 28A.225.290 Enrollment options information booklet
- RCW 28A.225.300 Enrollment options information to parents
- WAC 392-137-130 Release of students to non-resident districts
- WAC 392-137-135 Affecting condition-grounds for release
- WAC 392-137-140 Accessibility to work or child care-grounds for release
- WAC 392-137-145 Special condition-grounds for release
- WAC 392-137-155 Appeal to SPI-Denial of release
- WAC 392-137-190 Appeal notice-denial of release or admission

POLICY NO. 5020.5
Adopted: 10-11-78
Revised: 6-27-90
Revised: 1-10-96
Revised: 8-11-04
Revised: 2-22-12
Revised: 3-14-12

RELEASE OF RESIDENT STUDENTS

PROCEDURES:

1. A parent or guardian shall request the release of his/her child by completing the appropriate district form including the basis for the request and the signature of the Superintendent or his/her designee of the school district which the student will attend.
2. The Superintendent or his/her designee shall grant or deny the request for release according to the above-stated criteria and promptly notify the parent in writing of his/her decision.
3. If the request is granted, the Superintendent or his/her designee shall notify the nonresident district and make necessary arrangements for the transfer of student records.
4. If the request is denied, the Superintendent or his/her designee shall notify the parent of the right to petition the Board, upon five school business days prior notice, for review of the decision and to have a hearing before the Board at its next regular meeting. Following the hearing by the Board, a final decision shall be promptly communicated to the parent in writing.
5. If the request for release is denied by the Board, the written decision shall inform the parent or guardian of the right to appeal such decision to the Superintendent of Public Instruction.
6. Resident parents shall be informed of interdistrict enrollment options annually. The District shall make available for public inspection the Superintendent of Public Instruction's annual information booklet on enrollment options in the state at each school building, the central office, and local public libraries.