

STUDENT FUNDRAISING ACTIVITIES

POLICY:

The District acknowledges that the solicitation of funds from students, staff, and citizens must be limited since students are a captive audience and since solicitation can disrupt the program of the schools. Solicitation and collection of money by students for any purpose including the collection of money in exchange for tickets, papers, magazine subscriptions, or for any other goods or services for the benefit of an approved school organization may be permitted by the Superintendent providing that the instructional program is not adversely affected. These funds will be held in accounts within the District's ASB Fund and will be disbursed for the purpose determined by the student group(s) conducting the fundraiser.

The Superintendent or his/her designee shall establish rules and regulations for the solicitation of funds by approved school organizations and official school-parent groups and by outside organizations. The principal shall distribute these rules and regulations to each organization granted permission to solicit funds.

Cross References:

Policy No. 5300: Associated Student Bodies

Legal References:

WAC 392-138-013 Powers – Authority and policy of the board of directors

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PROCEDURES:

Guidelines for student fundraising activities are as follows per the WASBO ASB Procedures Manual:

- A. All ASB fundraising must be pre-approved by the ASB Student Council using the Fundraising Form 5315F-1.
- B. Student participation must be voluntary.
- C. The fundraising activity must be such that it is not likely to create a poor public relations image.
- D. Fundraising efforts must not unduly interfere with the educational program.
- E. Fundraising activities conducted by ASBs or sub-groups thereof must conform to the District's ASB accounting requirements and the WASBO ASB procedure manual. Expenditures of all ASB funds must be approved by the ASB.
- F. Fundraising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities, or staff unless reimbursement is made.
- G. When the ASB shares in the receipts derived from vending machine operations or from the sale of student pictures, such activities must be in compliance with policy.
- H. Any outside group other than an official school-parent group must have central office approval before conducting fundraising activities within a school or schools.
- I. The number of out-of-school fundraising activities that take place during any calendar month district-wide will be determined by the Superintendent or his/her designee.