

HOME/HOSPITAL INSTRUCTION

POLICY:

In order to assure that appropriate educational services are provided to all students, the Lake Stevens School District has established the following home/hospital instruction policy and procedures.

Upon written request from a parent or an adult student, home/hospital instruction shall be provided to both handicapped and other students who are unable to attend school for an extended period because of physical disability or illness.

Requirements:

- A. In order to qualify for home/hospital instruction, a student's extended period of absence due to disability or illness shall be estimated at four weeks or more.
- B. Each request for home/hospital instruction must be accompanied with a verification from a qualified medical practitioner stating that the student will be unable to attend school during the estimated four-week period.

Short Term:

- A. Illness or disability extending from four weeks through the end of the semester shall be considered a short-term illness.
- B. Instructors who serve short-term home/hospital students shall be compensated at the rate the State reimburses the District for such services. Travel reimbursement shall be paid per District Policy No. 3050.

Health Impaired:

- A. Students who are determined to be health impaired and receive home/hospital instruction will be qualified for placement in special education during the time of the impairment. Health impairment is defined as a long-term disability which prevents a student from attending school on a regular basis for a period greater than a semester.
- B. Students who are determined to be health impaired will be served by special education instructors who meet the criteria for a special education endorsement. These instructors shall be compensated pursuant to the Collective Bargaining Agreement.

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PROCEDURES:

1. Request. The procedures for instituting home/hospital instruction are as follows:
 - 1.1 Parent completes the application for home/hospital instruction.
 - 1.2 The District Office and a qualified medical practitioner complete the SPI E-310 Form.
 - 1.3 Instruction shall begin when the qualified medical practitioner signs the SPI E-310 Form.

2. Role of the Instructor. The instructor shall:
 - 2.1 Contact parents and arrange the home/hospital instruction schedule.
 - 2.2 Discuss with the parent any conditions surrounding the student's disability or educational development which may have a bearing on the program.
 - 2.3 Discuss the requirement for a supervising adult to be in the home during the instructor's visit.
 - 2.4 Discuss the need for an appropriate learning environment.
 - a. Other youngsters and/or adults should remain out of the room while the lesson is in progress.
 - b. The student should be awake, properly dressed, and ready for lessons at the appropriate time.
 - c. Adequate study time should be scheduled each day, taking into account the physical limitations of the student.
 - d. Evaluate the student's work and make a report to the student's home school.
 - e. Instruction time, including preparation time, for students with short-term illness, is limited to five (5) hours per week.

3. Termination. Instruction may be terminated in the following manner:
 - 3.1 The qualified medical practitioner determines the advisability of the student returning to school.

- 3.2 Extension of the original instructional period must be requested by the parent or guardian and verified by the attending qualified medical practitioner.
- 3.3 Home/hospital instructor contacts the Payroll Office when the student returns to school.