

POLICY NO. 6003
Adopted: 9-8-93
Revised: 12-12-18

HOME-BASED INSTRUCTION

POLICY:

The Lake Stevens School District recognizes the right of parents to elect to educate their children at home. The District shall cooperate with the parents of home-based students by assisting them in complying with legal requirements and by making available appropriate experiences for such students.

Home-based instruction shall meet the expectations defined by RCW 28A.200. Home-based instruction may be provided by a parent who has filed a Declaration of Intent with the Superintendent by September 15, or within two (2) weeks of the beginning of any quarter, trimester, or semester. Parents may file their Declaration of Intent with the school district in which they reside or in the school district that has accepted their student pursuant to RCW 28A.225. All decisions relating to philosophy or doctrine, selection of books, teaching materials and curriculum and methods, timing, place, and provision for the evaluation of home-based instruction will be the responsibility of the parent. Failure to comply with the standards as specified in the law will constitute a violation of the compulsory attendance law.

The Lake Stevens School District shall also permit the enrollment of and provide ancillary services for part-time students, in compliance with state law and regulations.

The Superintendent is hereby directed to establish procedures which specify district responsibilities for home-based and part-time students.

Legal references:

RCW 28A.150.3500 General Provisions, Appropriations and Adjustments

RCW 28A.200.010 Home-Based Instruction - Duties of parents
RCW 28A.200.020 Home-Based Instruction - Certain decisions respon-
sibility of parent
RCW 28A.225.010 Compulsory Attendance

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PROCEDURES:

- 1. District Procedures:** The Superintendent or his/her designee shall:
 - a. Provide a Declaration of Intent to Home-School form to persons expressing an intent to provide home-based instruction;
 - b. Provide parents who plan to provide home-based instruction with copies of the relevant statutes and regulations; and
 - c. Provide parents with a Request for Part-Time Attendance or Ancillary Services form upon request.

- 2. Home-Based Instruction:** Students will be considered as receiving home-based instruction if the parent has filed a signed Declaration of Intent to Home-School form certifying that he or she is planning to cause his/her child(ren) to receive home-based instruction. The statement shall include the name and age of the student, shall specify whether a certificated person will be supervising the instruction, and shall be written in a format prescribed by the Superintendent of Public Instruction. Such statement must be filed annually by September 15 or within two weeks of the beginning of any quarter, trimester, or semester, with the Office of the Superintendent.

Students in home-based instruction may enroll in district schools as part-time students and/or receive ancillary services provided the student is otherwise eligible for full-time enrollment in the district.

- 3. Part-Time Enrollment for Ancillary Services:** Requests for part-time enrollment for ancillary services shall be made by the parent completing a Request for Part-Time Attendance for Ancillary Services form and submitting it to the principal of the school serving the attendance area in which the student resides. A placement interview will be held with the parent and principal. Tentative placement will be determined after consultation with the parent and review of student records and scores on district administered tests, if deemed appropriate. The final determination of the student's course level placement will be determined by the student's ability to meet expectations at that level. Inability to meet expectations may result in the student being placed on a different level.

- 4. Testing:** District and statewide testing shall be provided for part-time students at the same time and location as provided for fully enrolled students. Parents who wish to have their children tested by the District should request such testing using the Ancillary Services Request form.

- 5. Interscholastic Contests or Competition:** In order to be eligible to participate in interscholastic contests or competition, the part-time student must:
 - a. Meet Washington Interscholastic Athletic Association (WIAA) and the District's eligibility requirement standards required of all other students. For further information, contact the District's Athletic Director.
 - b. Meet and adhere to the same team responsibilities and standards of behavior and performance of other members of the team or squad.
 - c. Participate as a member of the public school that the student would normally attend.
 - d. Provide to the school administration acceptable documentation of "full-time attendance," academic achievement standards, and any other interscholastic eligibility standards required of all other student participants.
 - e. Comply with WIAA and local school district regulations during the time of participation.
 - f. Provide to school authorities all required forms and provisions.
 - g. *Purchase an ASB card*

- 6. Re-Entry Placement/Credits:** The parents of students enrolling in the district who have been receiving home-based instruction shall provide the principal of the enrolling school with copies of test scores or academic progress reports, immunization records, and any other records that have been kept relating to the instructional and educational activities provided while the child was receiving home-based instruction.

The principal of the enrolling school shall determine the appropriate grade and course level placement of the child who has been receiving home-based instruction after consultation with parents and review of the child's records. The principal shall have the authority to administer a standardized achievement test or other district testing to assist in the decision. In making the placement decision, the principal shall consider the instructional and educational activities provided while the child was receiving home-based instruction, the chronological age and the social developmental level of the child, the results of standardized achievement tests or academic progress report, and the review of any additional records.

When students seek to enroll in the the Lake Stevens School District, high school credits will only be awarded when provided transcripts are from an accredited insitution. Generally speaking, we will not accept transcripts from, nor award high school credit for, home-school instruction.

- 7. Eligibility for Lake Stevens High School Diploma:** Only students who have satisfied all of the credit and non-credit graduation requirements as defined by Lake Stevens School Board Policy No. 6200 will be eligible to receive a Lake Stevens diploma.