

POLICY NO. 6400
Adopted: 12-10-86
Revised: 1-24-96
Revised: 1-9-13

TRAFFIC SAFETY EDUCATION

POLICY:

It shall be the policy of the Lake Stevens School District to provide traffic safety instruction for eligible students. A fee shall be assessed to cover those costs which are not reimbursed by the state funds but required to maintain the program. The District shall make efforts towards finding assistance for those families, by reason of their low income, would have difficulty paying the full fee. The USDA child nutrition program guidelines shall be used to determine qualification for assistance. The program will be evaluated on a yearly basis.

The Board of Directors directs the Superintendent to implement procedures dealing with program supervision, curriculum development, student enrollment criteria, including but not limited to grade level of student, age of student, and enrollment status of student, student progress, and collection of student fees.

Cross Reference:

WSSDA 2163

Legal References:

RCW 28A.220
WAC 392-153-032
WAC 392-153-035
WAC 392-153-040

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Adopted: 12-10-86
Revised: 1-24-96
Revised: 12-12-12
Revised: 1-9-13

TRAFFIC SAFETY EDUCATION

PROCEDURES:

- A. The Superintendent shall designate a staff member in charge of the District's Traffic Safety Education Program.
- B. For instructional purposes, the traffic safety education instructor shall use the District's curriculum guide for traffic safety education.
- C. Each student enrolled in a traffic safety program shall meet the objectives and competencies listed in the District curriculum guide as a condition of successful completion of the program.
- D. Traffic safety education courses provided by the District shall be conducted during daylight hours; however, they may be extended during the winter to no later than 6 pm. Night driving experiences may be provided.
- E. Recognizing that the District can serve a limited number of students each year, certain enrollment criteria are established. All students must be at least fifteen (15) years of age by the first day of class. Students enrolled in private schools and students who have received a certificate of educational competence (GED) shall have equal access to enroll as part-time students. Enrollment criteria in order of priority are date then time of registration.
- F. Each student will be required to pay the established fee at the time of enrollment. In order for a student to be eligible for a refund of the paid fee, students must drop from the program and request a refund within five (5) days following the program starting date which is identified as the parent/student night.
- G. Students who fail or drop out of class will have the opportunity to take the class over. This will require an additional full fee. Both the classroom and the behind-the-wheel instruction must be repeated in case of failure.

Students who have attended more than 50% of the program's scheduled classes and have completed at least 90% of the program's objectives, but have not completed all program objectives, shall receive an "incomplete" and shall be provided the opportunity to achieve successfully all objectives during the current school year and ensuing summer. Students failing to do

so will receive a failing grade. Students who are not able to complete a session due to lengthy illness, injury, or family emergency will be allowed to continue in the following session without having to pay an additional fee.

- H. All students must have a valid driver's permit issued by any state recognized by the state of Washington to drive.
- I. Traffic Safety Education is a school program; therefore, all students are subject to the Student Discipline Policy 5100.1.
- J. As an extension of our current program, the Lake Stevens High School Traffic Safety Education program has been contracted by the State of Washington to perform both the knowledge examination and the drive test required by the State to obtain a driver's license. The fee assessed for these tests will be included in the course fee beginning with the fall 2013 session and the amount will be re-evaluated on a yearly basis. The fee until that time will be \$20, which includes two (2) attempts at the knowledge test and two (2) attempts at the drive test. There will be an extra fee for each drive test after the first two.